



CHECKLIST FOR APPLICATION to NPC RN PROGRAM

Thank you for your interest in NPC's RN program. Please be sure that you have completed every step below

Deadline for submitting the nursing program application is the **first Monday in March**

1. _____ Register online for one (1) Mandatory RN Admissions Meeting.
2. _____ Attend mandatory nursing admissions meeting – bring unofficial transcript(s).
3. _____ Following the mandatory meeting, meet with nursing advisor or set up an appointment. You may submit your completed nursing program application at time of nursing faculty advisor meeting.
4. _____ If you are not a current NPC student, please apply for admission to National Park College and have all official transcripts (high school and college) sent to NPC division of nursing/admissions.
5. _____ Submit nursing program application by the first Monday in March to nursing faculty advisor.
6. _____ After completing steps 1-5, print out ATI TEAS invoice from Nursing web page and pay for the exam at the NPC Business office located on the 3rd floor of the Campus Center.
7. _____ Schedule the ATI TEAS exam with the nursing secretary. Your receipt of payment is required to schedule your exam date.
8. _____ Set-up TEAS account prior to test date. When you schedule the exam a printed instruction card will be given to you with instructions on how to set-up your TEAS account.
9. _____ Take the ATI TEAS exam. For entrance into the exam, please bring the printed card with TEAS instructions including your login and password and a government issued photo ID (Driver's license/passport).
10. _____ Meet with nursing Dean/Director/Faculty to discuss your ATI TEAS exam scores.

All paper work including nursing program application must be completed and submitted to the nursing division by the first Monday in March.

Letters regarding admission will be sent out in late May or early June.